

RECREATION COMMISSION
REGULAR MEETING
June 20, 2016

Attendance: Chairman Don Patterson, Erin Hurlburt, Al Torizzo, Garret Harlow, Cate Corwin, Donna Winn, Recreation Director

Excused: Nanci Howard

Call to Order: 7:00 pm.

IN A MOTION made by Erin Hurlburt, seconded by Al Torizzo, it was VOTED to approve the minutes of May 16, 2016 as submitted. Motion carried with Garret Harlow and Cate Corwin abstaining.

IN A MOTION made by Garret Harlow, seconded by Erin Hurlburt, it was VOTED to approve the Treasury Report submitted by Donna Winn, Recreation Director. Voted unanimous.

A thorough review of the Recreation Fund, June 2016 and Profit & Loss Budget vs. Actual reports was made by the members.

Programming Report:

- Camp Cochipianee Update

Two additional life guards were hired, all planned camp activities are moving forward as scheduled. Counselor orientation will be held Wednesday, June 22nd and Thursday, June 23rd. Registration with the Red Cross for the Camp Coch summer programs has been completed. Employee payroll forms have been distributed; work schedules have been completed. An updated phone list is being compiled. The six (6) weeks of campership registrations for 2016 are comparable to those of 2015. The docks are in place. The Camp Coch building has everything in place for activities; the upstairs has been set up for board games, etc.; the main room downstairs is nearing completion of set up. Some weeds have been sited outside of the swim area.

A draft copy of the job description for Assistant Camp Director was distributed to members. It was found to be acceptable.

- Senior Picnic

The senior picnic was a great success. Well attended, good feedback, enjoyed by all who attended.

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- Concerts

Friday, July 8th – Switch Factory

Friday, July 29th – Sidekick Band

Friday, August 19th – Steve Dunn Band

Sponsors are Lamson-O'Donnell American Legion, Torrington Savings Bank, Union Savings Bank, AJ's Steak & Pizza and LaPlaca Oil & Propane.

- Archery

Program went very well. Ten (10) kids participated. Some new equipment has been acquired.

- T-Ball

Program as always is well attended. Several new "T"s are needed, at least four (4). Thank you to Erin Hurlburt, George Givens and other parents who assisted in this program.

- Town-Wide Tag Sale

This popular town-wide event is to be held Saturday, September 17th. A sign-up sheet will be available for those wishing to participate. A "map" of participants will then be created. Registration is \$10. each; participants will receive balloons and signs for display.

A discussion took place on the signage needed at Camp Cochipianee to designate that **"Alcohol is Prohibited on Premises"** at events held there. The First Selectman will be contacted to check adherence to a possible town ordinance that may be in place regarding this designation.

IN A MOTION made by Al Torizzo, seconded by Garret Harlow, it was VOTED to approve the purchase of two (2) signs, and costs to install not to exceed \$150. Voted unanimous.

Old Business:

- Security- Camp Coch

A recent break-in at Camp Cochipianee has brought back the discussion on the need for security cameras. A set-up with the cameras to have a direct line to designated computer and satellite, possibly using the same communication systems that town hall

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currently has. Al Torizzo will make phone calls to garner additional information. Don Patterson suggested that designated security firm make a site visit to Camp Coch to investigate the necessary coverage and needs. Director Winn will investigate three (3) vendors (security companies) for their equipment and pricing, and then arrange a date for a site visit at Camp Coch.

Various vendors were shared in the discussion to purchase a storage shed at Camp Coch. Director Winn will discuss the needed size of the shed and other specifications to accommodate the storage of equipment that the shed will store. Public Works may be able to set the groundwork and foundation for the shed to be properly installed.

New Business:

RFP's for HQ Building

Upon completion of the Request for Proposals, Garret Harlow, Supervisor of Public Works, will forward it to Chairman Patterson to move the project ahead.

AED

The AED on order is the same type that is used by Campion Ambulance with two (2) adult pads and two (2) pediatric pads. This new one is to replace discontinued AED at Camp Coch.

Other:

Swings have been installed at Camp Coch. Turtles have been found to be nesting on the grounds.

A reminder will be sent to the PTO for reimbursement for the cost of the soccer nets and the fence toppers.

IN A MOTION made by Al Torizzo, seconded by Garret Harlow, it was VOTED to adjourn the meeting at 8:20 p.m. Voted unanimous.

Respectfully submitted,

Lucille A. Paige, Recording Secretary